

Live Storytime Program Template

Pre-filming Checklist

- Check that room set up is the same as your last video (head space, furniture, etc)
- Tape storytime outline right above your camera - taped to the back of your device
- Check that you have cleared away clutter that can be seen by the camera
- Set your phone and other devices to "Do not disturb"
- Remind people in your home that you are filming
- Check that you are on **your library's Facebook** page - and you have selected **Live video**
- Adjust your camera to film **Horizontal**
- Change Facebook Live video settings to **Mirror** (except for laptops and rear filming)
- Type in the **Caption** for the video (see script below)*
- **At 10:00 AM, tap the blue button to begin your livescreen**
- When your storytime is finished, Click "Finish" and then "Share"
- Add **Comment** for the video (see script below)**
- Like and respond to comments that have come in during the storytime
- Turn your notifications on your devices back on - Turn off "Do not disturb"

Program Outline/Scripts:

Opening filler - One to two minutes of rehearsed but casual banter as you wait for people to join the program. Using a prop or two helps engage the kids as they wait. This is also a good time to say hello to kids who comment on the live video.

Hi! I'm _____ from the [Name of Library]. Welcome to Facebook Live Storytime!

Opening Song -

Rhyme / Song -

Book: Title, Author, Published by [Publisher]

Puppet / Felt / Rhyme / Song –

[**Optional: Rhyme / Song** -]

Goodbye song -

Thanks so much for joining us today. We'll see you again here tomorrow at 10:00.

In the meantime, check out kids ebooks and audiobooks at [insert website]. OR

Check out the [insert website] for more from our children's library.

Need help? Call or email us.

***Caption script for video description:**

Live Storytime! Join _____ today as (pronoun) reads _____ by _____ (@Publisher).

****Post Video Comment:** *Thanks for joining us! We'll see you again here tomorrow [[for Friday storytimes:] on Monday] at 10am. In the meantime, check out kids ebooks and audiobooks at [insert website]. Need help? Email us at [insert email] or call us at [insert phone number]*

Alternate Video Comment: *Check out our [insert website] for more virtual programs, activity ideas, resources and library services for kids.*